

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

**FINANCIAL STATEMENTS**

Year Ended December 31, 2013

(With Summarized Comparative Totals for 2012)

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

Years Ended December 31, 2013  
(With Summarized Comparative Totals for 2012)

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## SHEA LABAGH DOBBERSTEIN

*Certified Public Accountants, Inc.*

### **INDEPENDENT AUDITORS' REPORT**

TO THE BOARD OF DIRECTORS

RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.

We have audited the accompanying financial statements of RONALD McDONALD HOUSE OF SAN FRANCISCO, INC. (the "House"), which comprise the statement of financial position as of December 31, 2013, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the House's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the House's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the House as of December 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited the House's 2012 financial statements, and our report dated November 15, 2013, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2012, is consistent, in all material respects, with the audited financial statements from which it has been derived.

SHEA LABAGH DOBBERSTEIN  
Certified Public Accountants, Inc.

A handwritten signature in black ink that reads "Shea Labagh Dobberstein". The signature is written in a cursive style with a large initial 'S'.

San Francisco, California  
August 12, 2014

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

STATEMENTS OF FINANCIAL POSITION

December 31, 2013

(With Summarized Comparative Totals for 2012)

	2013			2012	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
<b>ASSETS</b>					
CASH AND CASH EQUIVALENTS	\$ 678,921	\$ 28,500	\$ -	\$ 707,421	\$ 300,514
OTHER RECEIVABLES, NET	11,112	-	-	11,112	168
PROMISES TO GIVE, NET	13,982	589,906	-	603,888	571,441
PROGRAMMATIC INVESTMENTS	2,267,100	1,107,623	481,250	3,855,973	3,418,055
PROPERTY AND EQUIPMENT, NET	487,591	-	-	487,591	556,121
<b>TOTAL ASSETS</b>	<b>\$ 3,458,706</b>	<b>\$ 1,726,029</b>	<b>\$ 481,250</b>	<b>\$ 5,665,985</b>	<b>\$ 4,846,299</b>
<b>LIABILITIES AND NET ASSETS</b>					
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	\$ 20,397	\$ -	\$ -	\$ 20,397	\$ 11,806
ACCRUED FUNDRAISING COST	36,952	-	-	36,952	49,596
ACCRUED EXPENSES AND PAYROLL	45,565	-	-	45,565	53,671
<b>TOTAL LIABILITIES</b>	<b>102,914</b>	<b>-</b>	<b>-</b>	<b>102,914</b>	<b>115,073</b>
COMMITMENTS	-	-	-	-	-
<b>NET ASSETS</b>					
UNRESTRICTED	3,355,792	-	-	3,355,792	2,705,491
TEMPORARILY RESTRICTED	-	1,726,029	-	1,726,029	1,544,485
PERMANENTLY RESTRICTED	-	-	481,250	481,250	481,250
<b>TOTAL NET ASSETS</b>	<b>3,355,792</b>	<b>1,726,029</b>	<b>481,250</b>	<b>5,563,071</b>	<b>4,731,226</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 3,458,706</b>	<b>\$ 1,726,029</b>	<b>\$ 481,250</b>	<b>\$ 5,665,985</b>	<b>\$ 4,846,299</b>

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

**STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS**

Year Ended December 31, 2013  
(With Summarized Comparative Totals for 2012)

	2013			2012	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
<b>REVENUES AND SUPPORT:</b>					
Contributions and grants	\$ 535,285	\$ 625,099	\$ —	\$ 1,160,384	\$ 868,190
In-kind contributions	139,179	—	—	139,179	37,805
Special events, less direct costs of \$164,751 and \$123,531, respectively	332,938	—	—	332,938	146,828
Other income	13,597	—	—	13,597	22,793
<b>TOTAL REVENUES AND SUPPORT</b>	<b>1,020,999</b>	<b>625,099</b>	<b>—</b>	<b>1,646,098</b>	<b>1,075,616</b>
INVESTMENT INCOME, NET	264,326	58,228	—	322,554	339,233
NET ASSETS RELEASED FROM RESTRICTIONS	501,783	(501,783)	—	—	—
<b>TOTAL REVENUES, GAINS AND SUPPORT</b>	<b>1,787,108</b>	<b>181,544</b>	<b>—</b>	<b>1,968,652</b>	<b>1,414,849</b>
<b>EXPENSES:</b>					
Program services	738,000	—	—	738,000	674,072
Supporting services:					
Management and administrative	164,807	—	—	164,807	143,609
Fundraising	234,000	—	—	234,000	225,063
<b>TOTAL EXPENSES</b>	<b>1,136,807</b>	<b>—</b>	<b>—</b>	<b>1,136,807</b>	<b>1,042,744</b>
CHANGES IN NET ASSETS	650,301	181,544	—	831,845	372,105
NET ASSETS AT BEGINNING OF YEAR	2,705,491	1,544,485	481,250	4,731,226	4,359,121
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 3,355,792</b>	<b>\$ 1,726,029</b>	<b>\$ 481,250</b>	<b>\$ 5,563,071</b>	<b>\$ 4,731,226</b>

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

STATEMENTS OF FUNCTIONAL EXPENSES

Year Ended December 31, 2013

(With Summarized Comparative Totals for 2012)

	2013				2012
	Program Services	Supporting Services			Total
		Management and Administrative	Fundraising	Total	
Salaries and benefits	\$ 385,304	\$ 64,088	\$ 67,448	\$ 516,840	\$ 610,368
Campaign expenses:					
Consulting fees	—	—	3,816	3,816	40,652
Direct mail	2,526	—	78,931	81,457	68,260
Depreciation and amortization	99,214	11,024	—	110,238	107,954
Bad debts	—	—	4,688	4,688	15,000
House expenses:					
Parking	5,368	893	939	7,200	7,200
House supplies	13,228	—	—	13,228	2,992
Repairs and maintenance	9,163	—	—	9,163	8,415
Others	7,147	—	—	7,147	—
Information technology and telecommunications	35,278	9,407	2,352	47,037	38,175
Insurance	10,382	—	—	10,382	12,830
Miscellaneous	—	3,184	3,693	6,877	13,118
Occupancy	11,500	—	—	11,500	11,500
Office expenses	7,346	1,222	1,284	9,852	10,884
Professional fees	25,537	65,177	70,849	161,563	27,326
Travel and seminars	8,193	3,062	—	11,255	7,426
Utilities	26,431	—	—	26,431	23,885
Volunteer expenses:					
In-kind donations	72,012	6,750	—	78,762	18,798
Supplies	19,371	—	—	19,371	17,961
	<u>\$ 738,000</u>	<u>\$ 164,807</u>	<u>\$ 234,000</u>	<u>\$ 1,136,807</u>	<u>\$ 1,042,744</u>

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

**STATEMENTS OF CASH FLOWS**

Year Ended December 31, 2013  
(With Summarized Comparative Totals for 2012)

**NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS**

	<u>2013</u>	<u>2012</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Changes in net assets	\$ 831,845	\$ 372,105
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Provision for uncollectible promises to give	—	15,000
Amortization of discount on promises to give	(7,551)	5,885
Net realized and unrealized gains on investments	(224,550)	(231,871)
Depreciation and amortization	110,238	107,954
Noncash donations	(35,417)	(4,329)
(Increase) decrease in operating assets:		
Promises to give	(24,896)	(120,545)
Other receivables	(10,944)	758
Increase (decrease) in operating liabilities:		
Accounts payable and accrued expenses	(12,159)	689
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>626,566</u>	<u>145,646</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of investments	(523,715)	(900,703)
Proceeds from sale of investments	310,347	672,360
Purchases of property and equipment	(6,291)	(22,057)
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<u>(219,659)</u>	<u>(250,400)</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	406,907	(104,754)
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<u>300,514</u>	<u>405,268</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u>\$ 707,421</u>	<u>\$ 300,514</u>
<b>NONCASH INVESTING ACTIVITIES</b>		
In-kind donated property and equipment	<u>\$ 35,417</u>	<u>\$ 4,329</u>



## **RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

### **NOTES TO FINANCIAL STATEMENTS**

December 31, 2013

#### **NOTE 1 – NATURE OF OPERATION**

Ronald McDonald House of San Francisco, Inc. (the “House”), was founded in 1984 to provide temporary housing and other support services for families who have a child receiving specialized medical treatment at San Francisco medical centers. The House, while independently operated and funded, is part of the network of Ronald McDonald Houses located throughout the United States of America and abroad. Currently, the House operates one facility located in the Pacific Heights district of San Francisco, California.

In July 2010, the House signed a Memorandum of Understanding with The Regents of the University of California, on behalf of UCSF Benioff Children’s Hospital (“UCSF”) to sublease a portion of UCSF’s new campus facility at Mission Bay in San Francisco for an additional facility. It is expected that this facility will be completed in 2014 (see Note 6). The House plans to continue to operate the current facility.

#### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting** – The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

**Summarized Financial Information** – The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the House’s financial statements for the year ended December 31, 2012, from which the summarized information is derived.

**Basis of Presentation** – Accounting principles generally accepted in the United States of America require that the House report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. Accordingly, the net assets of the House are classified and reported as described below:

**Unrestricted:** Those net assets which represent the portion of expendable funds that are available to support the House’s general mission and operations. The Board of Directors or their designee may designate a portion of these net assets for specific purposes. As of December 31, 2013 and 2012, there are no Board designated net assets.

**Temporarily Restricted:** Those net assets which are donor-restricted for (a) support for specific operating activities; (b) investment for a specified term; (c) use in a specified future period; (d) acquisition of long-lived assets; or (e) appropriated but unspent earnings on permanently restricted net assets.

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation (Continued)

Permanently Restricted: Those net assets received from donors which are permanently restricted for holdings of (a) assets donated with stipulations that they be used for a specified purpose, be preserved, and not be sold; or (b) assets donated with stipulations that they be invested to provide a permanent source of income. At both December 31, 2013 and 2012, the House had \$481,250 in permanently restricted net assets.

Use of Estimates – In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents – The House considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents held in money market funds and invested in permanently restricted accounts are intended for investment purposes and are classified separately under investments.

Accounts Receivable, Net – Accounts receivable represents uncollateralized obligations due from the California Department of Health Care Services - California Children's Services Program ("CCS") and are stated at the amount billed. Accounts receivable are due under normal trade terms requiring payment within 30 days from the invoice date. Payments of accounts receivable are allocated to the specific invoices identified on the House's remittance advice or, if unspecified, are applied to the earliest unpaid invoices.

The House receives partial reimbursement for overnight stays of those families qualifying for support from CCS. The carrying amount of accounts receivable is reduced by a valuation allowance that reflects management's estimate of the amounts that will not be collected. Management believes that an allowance for bad debts of approximately \$0 and \$3,700, respectively, at December 31, 2013 and 2012 is adequate.

Promises to Give, Net – Unconditional promises to give are recorded at fair value and are recognized as revenues in the period such promises are made by the donor. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value, determined using a risk-free interest rate of return. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. There were no conditional promises to give at December 31, 2013 and 2012.

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Programmatic Investments – Programmatic investments are mission related investments that would not be made were it not for the relationship of the House’s programmatic mission. Although the underlying investment may or may not have profit motive, that is not the primary focus of the investment by the House. The programmatic investments are investments in which the House intends to generate a social return, as well as a financial return, such that it is not exclusively about profit.

The House states investments with readily determinable fair values at their fair values in the accompanying statements of financial position. Donated investments received are recorded at their fair value on the date of donation. Gains and losses and investment income derived from investments are accounted for as unrestricted, temporarily restricted, or permanently restricted based on restrictions imposed by donors, if any.

Realized gains or losses on investments represent the difference between the original cost of the securities on a specific identified cost basis and the related fair market value on the date of sale or distribution. They include the original cost of the investments written-off, if any. When the investments are sold, gains or losses are classified as realized. The difference between the original cost and the fair value of investments held at the end of the year represents unrealized appreciation or depreciation.

Fair Value – The House has adopted the provisions of Financial Accounting Standards Board Accounting Standards Codification (“FASB ASC”) 820, *Fair Value Measurement and Disclosures*. Investments measured and reported at fair value are classified and disclosed in one of the following categories:

Level 1 – Quoted prices are available in active markets for identical investments as of the reporting date. The type of investments in Level I include listed mutual funds held in the name of the House.

Level 2 – Pricing inputs, including broker quotes, are generally those other than exchange quoted prices in active markets, which are either directly or indirectly observable as of the reporting date. As of December 31, 2013 and 2012, the House held no Level II investments.

Level 3 – Pricing inputs are unobservable for the investment and include situations where there is little, if any, market activity for the investment. The inputs into the determination of fair value require significant management judgment or estimation. Investments that are included in this category generally include investments in privately held investment companies. As of December 31, 2013 and 2012, the House held no Level III investments.

In certain cases, the inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, an investment’s level within the fair value hierarchy is based on the lowest level of input that is significant to the fair value measurement. Management’s assessment of the significance of a particular input to the fair value measurement in its entirety requires judgment, and considers factors specific to the investment.

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property and Equipment, Net – Acquisitions of property and equipment in excess of \$1,000 with an expected useful life in excess of one year are recorded at cost; assets acquired by gift are recorded at fair market value at the date of donation.

Depreciation and amortization is provided using the straight-line method over the estimated useful lives of the assets, which range from three to five years for furniture and equipment, and twenty-five years for building and building improvements. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized. When assets are sold or retired, the cost and accumulated depreciation are removed from the respective accounts and any gain or loss is reflected in the accompanying statements of activities and changes in net assets.

The House regularly evaluates its long-lived assets for indicators of possible impairment. Should an impairment exist, the impairment loss would be measured based on the excess carrying value of the asset's fair market value or discounted estimates of future cash flows. Management has not identified any such impairment losses to date.

Revenue Recognition

Contributions – Contributions consist principally of donations from individuals and organizations. Contributions are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), restricted net assets are reclassified to unrestricted net assets and reported in the accompanying statements of activities and changes in net assets as net assets released from restrictions.

Donated Services – The House generally pays for services requiring specific expertise. Donated services are recognized as contributions if the services create or enhance nonfinancial assets or require specialized skills, are performed by people with those skills, and would otherwise be purchased by the House. For the years ended December 31, 2013 and 2012, the House recorded approximately \$87,000 and \$15,000, respectively, of donated services which consist of professional fees such as legal, architectural and investment fees. The value of these services has been recorded in the financial statements because they met the definition for recognition under accounting principles generally accepted in the United States of America.

# RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.

## NOTES TO FINANCIAL STATEMENTS

December 31, 2013

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Functional Expenses – The costs of providing the various programs and other activities have been summarized on a functional basis in the accompanying statements of activities and changes in net assets. Expenses which apply to more than one functional category have been allocated between program services and support services based on the time spent on these functions by specific employees as estimated by management. Indirect expenses are allocated based on the overall number of staff in the various functional categories. All other costs are charged directly to the appropriate functional category.

Concentration of Credit Risk – Financial instruments, which potentially subject the House to concentration of credit risk, consist principally of cash and cash equivalents, marketable securities and mutual funds with high credit quality financial institutions. These instruments are subject to the normal market risk conditions.

In the normal course of business, the House will have cash balances at major financial institutions which will exceed the amounts which are guaranteed by the Federal Deposit Insurance Corporation (“FDIC”). The House has not experienced any losses on such accounts.

Income Taxes – The House is a qualified organization exempt from federal and state income taxes under §501(c)(3) of the Internal Revenue Code and §23701d of the California Revenue and Taxation Code, respectively.

The House adopts the provisions of FASB ASC 740-10, *Income Taxes*, relating to accounting for uncertain tax positions. The House had no unrecognized tax benefits at December 31, 2013 or 2012, and no adjustment is anticipated for the twelve months following December 31, 2013. The House files exempt organization returns and, if applicable, unrelated business income tax returns in the U.S. Federal and California jurisdictions. The House’s tax returns for the years ended December 31, 2010, 2011, and 2012 are open for potential IRS/California Franchise Tax Board examination. To date, the House has not been notified by either taxing authority of any pending examination.

Recent Accounting Pronouncement – The FASB issued an Accounting Standards Update (“ASU”) 2013-06, *Not-for-Profit Entities – Services Received from Personnel of an Affiliate* (“ASU 2013-06”). ASU 2013-06 requires a recipient not-for-profit entity to recognize all services received from personnel of an affiliate that directly benefit the recipient not-for-profit entity. Those services should be measured at the cost recognized by the affiliate for the personnel providing those services. However, if measuring a service received from personnel of an affiliate at cost will significantly overstate or understate the value of the service received, the recipient not-for-profit entity may elect to recognize that service received at either (1) the cost recognized by the affiliate for the personnel providing that service or (2) the fair value of that service. These changes are effective prospectively for fiscal years beginning after June 15, 2013.

# RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.

## NOTES TO FINANCIAL STATEMENTS

December 31, 2013

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recent Accounting Pronouncement (Continued) – The FASB issued an ASU 2012-05, *Not-for-Profit Entities: Classification of the Sale Proceeds of Donated Financial Assets in the Statement of Cash Flows* (“ASU 2012-05”). ASU 2012-05 requires entities to classify cash receipts from the sale of donated financial assets consistently with cash donations received in the statement of cash flows if those cash receipts were from the sale of donated financial assets that upon receipt were directed without any imposed limitations for sale and were converted nearly immediately into cash. Accordingly, the cash receipts from the sale of those financial assets should be classified as cash inflows from operating activities, unless the donor restricted the use of the contributed resources to long-term purposes, in which case those cash receipts should be classified as cash flows from financing activities. Otherwise, cash receipts from the sale of donated financial assets should be classified as cash flows from investing activities. This change is effective prospectively for years beginning after June 15, 2013.

Reclassifications – Certain reclassifications have been made to the 2012 financial statements to conform to the 2013 financial statement presentation. Such reclassifications did not impact previously reported net assets and changes in net assets.

### NOTE 3 – PROMISES TO GIVE, NET

Unconditional promises to give consist of the following at December 31, 2013 and 2012 related substantially to the comprehensive campaign begun by the House in 2011. Amounts from donors are expected to be paid as follows:

	<u>2013</u>	<u>2012</u>
Receivables due in less than one year	\$ 394,147	\$ 237,886
Receivables due in one to five years	<u>214,675</u>	<u>361,040</u>
Total promises to give	608,822	598,926
Less: Discount to net present value	4,934	12,485
Less: Allowance for uncollectible promises to give	<u>-</u>	<u>15,000</u>
Total promises to give, net	<u>\$ 603,888</u>	<u>\$ 571,441</u>

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 4 – PROGRAMMATIC INVESTMENTS

The House's investments are recorded at fair value on a recurring basis. Investments are valued using Level I inputs and are; therefore, based on unadjusted quoted market prices within active markets at December 31, 2013 and 2012, the reporting dates. The following tables represent investments at fair value at December 31, 2013 and 2012:

	2013		
	Fair Value	Cost	Unrealized Gains (Losses)
Mutual funds:			
Bond funds	\$ 1,469,855	\$ 1,507,100	\$ (37,245)
Equity funds	2,232,892	1,784,730	448,162
Money market funds	153,226	153,226	-
	<u>\$ 3,855,973</u>	<u>\$ 3,445,056</u>	<u>\$ 410,917</u>
	2012		
	Fair Value	Cost	Unrealized Gains
Mutual funds:			
Bond funds	\$ 1,458,112	\$ 1,447,781	\$ 10,331
Equity funds	1,827,803	1,630,379	197,424
Money market funds	132,140	132,140	-
	<u>\$ 3,418,055</u>	<u>\$ 3,210,300</u>	<u>\$ 207,755</u>

For the years ended December 31, 2013 and 2012, net investment income consists of the following:

	2013	2012
Interest and dividends	\$ 125,001	\$ 119,357
Net realized and unrealized gains on investments	224,550	231,871
	349,551	351,228
Less: Investment fees	26,997	11,995
	<u>\$ 322,554</u>	<u>\$ 339,233</u>

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 5 – PROPERTY AND EQUIPMENT, NET

Property and equipment consist of the following at December 31:

	<u>2013</u>	<u>2012</u>
Building and building improvements	\$ 2,160,846	\$ 2,130,436
Furniture and equipment	<u>85,363</u>	<u>86,764</u>
	2,246,209	2,217,200
Less: Accumulated depreciation and amortization	<u>1,758,618</u>	<u>1,661,079</u>
	<u>\$ 487,591</u>	<u>\$ 556,121</u>

Depreciation and amortization expense for the years ended December 31, 2013 and 2012 amounted to \$110,238 and \$107,954, respectively.

NOTE 6 – COMMITMENTS

Lease

The House leases the land at its location in San Francisco, California under a noncancelable operating lease through November 2026 with an option to renew every 5 years after the date of its expiration. The lease agreement provides for the House to pay an annual lease payment of \$1. The House has elected to report the fair market value of the rent as a donation to match with the expense on an annual ongoing basis. The difference between the fair market value of the rent and the actual rent paid is recorded as contributions received and rent expense. For each of the years ended December 31, 2013 and 2012, the value of the donated rent is approximately \$11,500.

In July 2010, the House entered into a memorandum of agreement with UCSF regarding their new in-hospital facility. The agreement provides for the House to pay an annual lease payment of \$1, which will commence in 2015. The agreement will have an initial term of at least five years and will automatically renew for five additional five-year terms.

License

In March 1997, the House entered into a non-exclusive licensing agreement with McDonald's Corporation whereby the House is allowed to use the various trade and service marks ("Marks") relating to "Ronald McDonald House" and Ronald McDonald House Charities. The license agreement allows the House to use the Marks for purposes of raising funds for the House and to identify its affiliation with Ronald McDonald House Charities. The agreement shall continue until terminated by either party, with or without cause, upon thirty (30) days written notice.



**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 6 – COMMITMENTS (Continued)

The licensing agreement requires the House to comply with various provisions including: submitting the annual audited financial statements to the McDonald's Corporation, maintenance of certain insurance policies, Board constituency, and House maintenance.

The agreement provides for no compensation to be paid by the House to McDonald's Corporation. While there is a likely fair value associated with the agreement, the value is not determinable; therefore, no amount has been recorded in the accompanying financial statements.

Fundraising

During the year ended December 31, 2009, the House entered into an agreement with a direct mail marketing company (True Sense Marketing – "TSM") to assist the House with direct mail solicitations to possible donors. The initial term of the contract was a two-year term commencing January 1, 2010 and expiring December 31, 2011. The agreement is now subject to one year renewal options unless either party provides written notice to the other party within 90 days of the contract expiration.

The term of the agreement provides that the House will receive the gross donations received through TSM. The House in turn is subject to compensate TSM for costs associated with operating the direct mail campaigns based upon the fee schedule detailed in the agreement. As of December 31, 2013 and 2012, financial results of the agreement are as follows:

	<u>2013</u>	<u>2012</u>
Unrestricted contributions	<u>\$ 74,200</u>	<u>\$ 64,112</u>
Fundraising costs	<u>\$ 63,684</u>	<u>\$ 65,284</u>
Amount due TSM	<u>\$ 36,952</u>	<u>\$ 49,596</u>

NOTE 7 – PENSION PLAN

The House established a defined contribution plan ("Plan") for qualified personnel in February 1994. After two years of service, eligible employees may participate in the Plan. The Plan provides for the House to contribute, at its discretion, up to a maximum of 5% of the employee's eligible compensation subject to the limitations imposed by applicable provisions of the IRC. The House contributed approximately \$11,300 and \$13,500 for the years ended December 31, 2013 and 2012, respectively.

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 8 – TEMPORARILY RESTRICTED NET ASSETS

At December 31, temporarily restricted net assets consist of the following:

	<u>2013</u>	<u>2012</u>
Mission Bay – capital and operations campaign fund	\$ 960,856	\$ 960,856
Comprehensive campaign fund	1,056,689	620,925
Unappropriated endowment	146,767	88,539
Parent sleep room renovations fund	18,500	18,500
Lodging and hospital programs fund	45,000	10,000
	<u>2,227,812</u>	<u>1,698,820</u>
Less: Comprehensive campaign fund released from restrictions	<u>501,783</u>	<u>154,335</u>
	<u>\$ 1,726,029</u>	<u>\$ 1,544,485</u>

NOTE 9 – ENDOWMENT NET ASSETS AND POLICIES

The House's endowment funds consist of funds whose corpus is to remain intact and include those assets the House must hold in perpetuity. Investment earnings on permanently restricted net assets, including realized and unrealized capital gains, are classified as temporarily restricted net assets until they are appropriated for distribution in accordance with donor-imposed restrictions or based on the House's spending policy.

Interpretation of Relevant Law

The House has interpreted the Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the House classifies as permanently restricted net assets: (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

## **RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

### NOTES TO FINANCIAL STATEMENTS

December 31, 2013

#### NOTE 9 – ENDOWMENT NET ASSETS AND POLICIES (Continued)

##### Interpretation of Relevant Law (Continued)

The House considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the fund, (2) the purpose of the House and the donor-restricted endowment fund, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, and (6) the investment policies of the House. In the absence of donor restrictions, the net appreciation on a donor-restricted endowment fund is spendable to the extent of the House's spending policy. None of the permanently restricted net assets have donor imposed purpose restrictions on the income and/or appreciation.

This is consistent with the House's investment policy objectives: a) to establish the criteria for matching short, intermediate and long-term objectives, b) to provide a frame of reference that will help maintain focus on objectives over the right time, and c) to establish the criteria against which progress can be measured. It is the House's policy to achieve long-term returns that are in excess of average returns of the appropriate benchmark investments. It is management's intent to revise and address market indices. Endowment assets include those assets of donor-restricted funds that the House must hold in perpetuity or for a donor-specified term.

##### Return Objectives and Risk Parameters

The House has adopted an investment policy, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding sufficient to assist the House in fulfilling their mission, while also maintaining the purchasing power of the endowment assets held in perpetuity. In establishing this policy, the House considered the long-term expected investment return on its endowment assets. Accordingly, over the long-term, the House expects its endowment assets, over time, to produce an average rate of return of approximately 5% annually, net of investment expenses.

The House's investments are invested in mutual funds intended to preserve capital and satisfy short-term, intermediate and long-term rate of return objectives. The House's mutual funds portfolio is classified into three separate investment groups, each with different risk and time profiles. The investment groups consist of a) short-term operating funds which are used for the day-to-day operating expenses of the House; b) intermediate-term funds which are earmarked for capital improvement projects and other intermediate-term needs, and c) long-term funds which are designated for endowment purposes, both board-designated and permanently restricted. The House relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 9 – ENDOWMENT NET ASSETS AND POLICIES (Continued)

Endowment net assets at December 31 are as follows:

	2013			Total	2012
	Unrestricted	Temporarily Restricted	Permanently Restricted		
Donor-Restricted Endowment Funds	\$ –	\$ 146,767	\$ 481,250	\$ 628,017	\$ 569,789

The changes in endowment net assets during the years ended December 31, are as follows:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Endowment net assets, January 1, 2012	\$ 187,880	\$ –	\$ 481,250	\$ 669,130
Dividends and interest	–	17,987	–	17,987
Net realized and unrealized gains	–	42,683	–	42,683
Amounts appropriated for operations	(160,011)	–	–	(160,011)
Transfers from unrestricted funds	(27,869)	27,869	–	–
Endowment net assets, December 31, 2012	–	88,539	481,250	569,789
Dividends and interest	–	15,437	–	15,437
Net realized and unrealized gains	–	42,791	–	42,791
Endowment net assets, December 31, 2013	\$ –	\$ 146,767	\$ 481,250	\$ 628,017

**RONALD McDONALD HOUSE OF SAN FRANCISCO, INC.**

NOTES TO FINANCIAL STATEMENTS

December 31, 2013

NOTE 10 – RELATED PARTY TRANSACTIONS

As of December 31, 2013 and 2012, outstanding promises to give from members of the Board of Directors of the House or companies of individuals with which the Board of Directors are affiliated were approximately \$351,000 and \$238,000, respectively. For the years ended December 31, 2013 and 2012, contributions of approximately \$335,000 and \$208,000 were also received from these related parties.

NOTE 11 – CONCENTRATIONS

As of December 31, 2013 and 2012, a significant portion of the outstanding promises to give were due from one and two donors which were approximately \$165,000 and \$128,000, respectively.

For the years ended December 31, 2013 and 2012, a significant portion of the contributions and grants were received from one donor which were approximately \$300,000 and \$128,000, respectively.

NOTE 12 – SUBSEQUENT EVENTS

The House has evaluated subsequent events through August 12, 2014, the date the financial statements were available to be issued.